

**Committee:** Executive  
**Date:** Monday 3 March 2014  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Barry Wood (Chairman)</b>	<b>Councillor G A Reynolds (Vice-Chairman)</b>
<b>Councillor Ken Atack</b>	<b>Councillor Norman Bolster</b>
<b>Councillor John Donaldson</b>	<b>Councillor Michael Gibbard</b>
<b>Councillor Tony Ilott</b>	<b>Councillor Nigel Morris</b>
<b>Councillor D M Pickford</b>	<b>Councillor Nicholas Turner</b>

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

**4. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**5. Minutes (Pages 1 - 6)**

To confirm as a correct record the Minutes of the meeting held on 3 February 2014.

## 6. **Chairman's Announcements**

To receive communications from the Chairman.

## 7. **Child Sexual Exploitation and Safeguarding** (Pages 7 - 20) **6.35pm**

Report of Head of Community Services

### **Purpose of Report**

To set out the role the Council plays in Safeguarding children and vulnerable adults, to advise on the Council's response to the issues around Child Sexual Exploitation (CSE), and to inform the Executive on the Community Safety Partnership's CSE action plan.

### **Recommendations**

The meeting is recommended:

- 1.1 To note the work across Oxfordshire and through the Oxfordshire Safeguarding Children's Board in relation to CSE and Safeguarding children and vulnerable adults.
- 1.2 To note the Council's role in Safeguarding and the Community Safety Partnership's action plan developed in response to CSE.

## 8. **Petitioning the Hybrid Bill on High Speed 2 (HS2)** (Pages 21 - 30) **6.45pm**

Report of Head of Strategic Planning and the Economy

### **Purpose of report**

To consider the need to petition during the passage of the Hybrid Bill on HS2

To consider recommending to Full Council that a resolution is passed opposing the HS2 Bill.

### **Recommendations**

The meeting is recommended:

- 1.1 To consider whether Cherwell District Council should petition to oppose the hybrid bill for HS2.
- 1.2 Subject to 1.1 above, to discuss and agree potential petitioning matters as listed in 3.11 below
- 1.3 To consider and, if appropriate, to recommend to Full Council that a resolution is passed opposing the hybrid bill pursuant to section 239 of the Local Government Act 1972 as a necessary pre-requisite to formal petitioning and request the Chief Executive to call an additional meeting of Council.

9. **Oxfordshire Strategic Economic Plan** **7.00pm**

\*\* Please note that with the agreement of the Leader and Chief Executive this report will follow as information is awaited from the Oxfordshire Local Economic Partnership \*\*

10. **Oxford and Oxfordshire City Deal** (Pages 31 - 62) **7.10pm**

Report of Director of Development

**Purpose of report**

For Members of the Executive to note the City Deal and, in particular, to have regard to those aspects of the document which will have an impact on this Authority.

**Recommendations**

The meeting is recommended:

- 1.1 To note the report and in particular those aspects which will have a potential impact on Cherwell.
- 1.2 To note the intention to create a Joint Committee under the Local Government Act 1972 and the Local Authorities (Arrangement for the Discharge of Functions) (England) Regulations 2012.

11. **Performance and Risk Management Framework 2013/14 Third Quarter Performance Report** (Pages 63 - 92) **7.20pm**

Report of Head of Transformation

**Purpose of Report**

This report covers the Council's performance for the period 1 October 2013 – 31 December 2013 as measured through the Performance Management Framework.

**Recommendations**

The meeting is recommended:

- 1.1 To note the many achievements referred to in paragraph 3.1.
- 1.2 To identify any performance related matters for review or consideration in future reports identified in paragraph 3.2.
- 1.3 To note progress on issues raised in the Quarter two performance report highlighted in paragraph 3.3.

**12. Quarter 2 2013/14 Finance Report (Pages 93 - 108)**

**7.30pm**

Report of Director of Resources

**Purpose of Report**

This report summarises the Council's Revenue and Capital performance for the first nine months of the financial year 2013-14 and projections for the full 2013-14 period. These are measured by the budget monitoring function and reported via the Performance Management Framework (PMF).

To receive information on treasury management performance and compliance with treasury management policy during 2013-14 as required by the Treasury Management Code of Practice.

**Recommendations**

The Executive is recommended:

- 1.1 To note the projected revenue and capital position at December 2013.
- 1.2 To note the quarter 3 (Q3) performance against the 2013-14 investment strategy and the financial returns from the two funds.
- 1.3 To note the contents and the progress against the Corporate Procurement Action Plan (detailed in Appendix 1) and the procurement savings achieved at December 2013 (detailed in Appendix 2).

**13. Transformation Working Group Terms of Reference (Pages 109 - 114) 7.40pm**

Report of Chief Executive

**Purpose of Report**

To adopt formal terms of reference for the Transformation Working group involving members and officers of this Council (SNC), Cherwell District Council (CDC) and Stratford-on-Avon District Council (SDC).

**Recommendations**

The meeting is recommended:

- 1.1 To adopt the terms of reference for the Transformation Working Group at Appendix 1.

**14. Acquisition of Graven Hill (Pages 115 - 130)**

**7.45pm**

Report of Director (Bicester)

**Purpose of report**

To update on the negotiations with MOD on the potential acquisition of Graven Hill and the options for developing the site.

## **Recommendations**

The meeting is recommended:

- 1.1 To approve the business case for the acquisition of Graven Hill (subject to due diligence being completed) in order to enable the development of the UK's first large scale self build housing scheme (Appendix 2).
- 1.2 To note the synergies between the Eco Bicester One Shared Vision and the vision for a Graven Hill community that includes a low carbon energy strategy, improved health and wellbeing outcomes, and community led leisure outcomes that include public access to properly managed 38.5 hectare community woodland.
- 1.3 To note the potential of delivering the Graven Hill vision to create 2000 new jobs including apprenticeships.
- 1.4 To approve the acquisition of Graven Hill (Appendix 1) at the agreed purchase price detailed in Appendix 2 and add the scheme to the Council's capital programme.
- 1.5 To approve the use of internal capital resources to meet the payments due at exchange and completion of contract.
- 1.6 To approve the use of borrowing to fund the phased payments for Phase 1 and Phase 2 of the site acquisition as detailed in Appendix 1 and 4.
- 1.7 To endorse the setup of a "Graven Hill Equalisation reserve" to minimise the borrowing impact on the Council's net revenue budget as stated in Appendix 4.
- 1.8 To request a further report at the June 2014 meeting of the Executive , setting out the business case for the governance model for the delivery of the site and proposed legal structure to facilitate the Council's role as "strategic developer"
- 1.9 To approve the appointment of EC Harris as lead consultant (supported by sub consultants) to continue to provide technical support with the pre-development work necessary to support the acquisition which is wholly funded through the capacity grant as set out in Para 3.8.

## **Urgent Business**

### **15. Urgent Business**

Any other items which the Chairman has decided is urgent.

### **16. Exclusion of the Press and Public**

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated negotiations, in connection with any labour matters arising between the authority or a Minister of the Crown and employees of, or officer holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item(s) of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

17. **Graven Hill Site Acquisition - Exempt Appendices 2 - 6** **7.55pm**  
(Pages 131 - 284)

18. **Proposal for a Three Way Shared ICT Service and Harmonisation of ICT Business Applications with South Northamptonshire Council and Stratford-On-Avon District Council** (Pages 285 - 368) **8.05pm**

Exempt Report of Director of Resources

19. **Build! ® Programme Phased Delivery** (Pages 369 - 390) **8.15pm**

Exempt report of Head of Regeneration and Housing

**(Meeting scheduled to close at 8.25pm)**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to

[democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

### **Evacuation Procedure**

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### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

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### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
[natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk), 01295 221589

**Sue Smith**  
**Chief Executive**

Published on Friday 21 February 2014